



Death Folder Checklist:

- ☐ Copy of your I.D.
- ☐ Copy of your will / Executor details
- ☐ Power of attorney ([Power of attorney template](#))
- ☐ Insurance policies
- ☐ Funeral Policies
- ☐ Medical Aid details
- ☐ Copy of your marriage/divorce certificate
- ☐ Copy of your marriage contract should you have one.
- ☐ Title deed to your house
- ☐ Vehicle registration papers
- ☐ Bank account details
- ☐ List of accounts that need to be closed
- ☐ Email account details (logins/access)
- ☐ Phone password - list of items to delete?
- ☐ Efiling/SARS login details or your accountant/practitioner details
- ☐ Social media account login details
- ☐ Letter of wishes. This letter could contain things like:
 - ☐ End-Of-Life wishes - What kind of medical care would you want if you were unable to express your wishes yourself? Would you want indefinite measures to sustain your life no matter what or would you prefer a DNR (Do not resuscitate) order?
 - ☐ Who to inform - Who would need to know of your passing, distant relatives, friends etc.
 - ☐ What to do with your remains - Should you expressly wish to be buried, cremated or donate your body to science?
 - ☐ Your Children - Who would care for your children and manage any trusts setup for them?
 - ☐ Pets - where would your pets go upon your passing?
 - ☐ Guest list - who would you like to attend your funeral?